

ENLIGHTEN EDUCATION TRUST



PROJECT FILE



DEPARTMENT OF SOCIAL DEVELOPMENT

PROJECT OBJECTIVE Intent)

Assist DSD in registration process of ECD centre and learning programmes (Register, unregister)
Working with ECD Assistants
Training of Parents Management Board, and guidance for training
Re-register centres- dates and lapse
Register Afterschool care centres
Monitor compliance in terms of Norms and Standards- Children's Act

PROJECT FOCUS (Strategy and Activity) Who, when, where, How

WHO:

All ECD centres in the Overstrand (except Gansbaai and Stanford)

WHEN:

Now until the end of March for DSD

ECD CENTRES: Once per term and more

PARENTS and Managing Boards: Quarterly

WHERE:

Pringlebay; Bettysbay; Kleinmond; Hawston; Sandbaai; Hemel-en-Aarde; Mount Pleasant; Zwelihle; Hermanus.

In classrooms

HOW:

Regular visits, once a term. Assisting with procedures

Providing forms and Learning Programmes

Monitor and Evaluation

PROJECT OUTPUT (Measurable Outcomes)

CORE SKILLS

Qualification – ECD
Knowledge of Norms and Standards and ECD programmes
Communication skills
Computer skills
Management
Relationships

CORE VALUES

Honesty regarding skill levels
Willingness to learn and adjust
Recognise and acknowledges colleagues skills
Inclusive and open
Hardworking
Consistent
Integrity

Project: Department of Social Development

Name of Staff member: M. Wandrag